

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 4/9/2019

BOARD MEMBERS PRESENT: Jon F Breckon - Chair
James H Opdahl

BOARD MEMBERS ABSENT: William A Ogram

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Pam Rebolo, Technical Records Specialist I

OTHERS PRESENT: Doug Russell, Idaho-Montana American Society of
Landscape Architects Chapter

The meeting was called to order at 9:00 AM MDT by Jon F Breckon.

APPROVAL OF MINUTES

Mr. Opdahl made a motion to approve the minutes of 3/15/19. It was seconded by Mr. Breckon. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board on current legislation and said the deadline to submit legislative ideas to the Governor's Office will be July 12 and the deadline to submit proposed law and rule changes to the Governor's Office will be August 16 for the 2020 Legislative Session

Ms. Packer also stated that the military provisions for expedited licensure and qualifications for licensure have been strengthened in the legislature where a new law changed the language from "may" to "shall". All Boards will be required to comply with this law and new verbiage will be added to the applications and to the website.

Mr. McQuade gave a presentation on The Red Tape Reduction Act which states that for each new administrative rule proposed, rulemaking parties must submit a minimum of two rules for repeal or simplification, or a statement as to why this is not possible.

TRAVEL POLICY OVERVIEW

Ms. Eavenson reviewed the state travel policy and vouchers with the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$107,687.11 as of 2/28/19.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

RECONSIDERATION OF REQUESTS ON BOARD DECISIONS

Mr. Crema reviewed the process of appeals and the 21-day time period in which an applicant or respondent can request reconsideration of a Board decision. Mr. Opdahl made a motion to authorize the Board Chair to determine whether a meeting should be convened regarding a decision on an appeal or to let the appeal be denied by operation of law. It was seconded by Mr. Breckon. Motion carried.

IDAHO-MONTANA AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS CHAPTER (ASLA) UPDATE

Mr. Russell stated that the Idaho-Montana ASLA annual Rendezvous conference will be held May 16-18, 2019 at Boise State University.

Mr. Russell stated that he will be accompanying Mr. Breckon to the University of Idaho this week for their annual outreach to the landscape architect students.

Mr. Russell also stated that the new president for ASLA will take over in the Fall and is from Montana.

NEW BUSINESS

SCOPE OF PRACTICE

The Board discussed the scope of practice referencing Idaho Code 54-1218 pertaining to landscape architects due to an email conversation with the Idaho Public Works Department stating that landscape architects are not allowed to design or construct concrete, sidewalks or curb and gutter according to the Idaho Standards for Public Works Construction manual guidelines. The Board affirmed that this issue was outside the Board's purview and better addressed by the association.

APPLICATION REVIEW BETWEEN MEETINGS

The Board discussed the process of reviewing completed endorsement applications which contain a CLARB record for approval between Board meetings. Mr. Opdahl made a motion to have the Board Chair review, and approve for licensure, endorsement applications with CLARB records, or hold the application for entire Board review when deemed necessary. It was seconded by Mr. Breckon. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following for licensure:

LA 16866 JOHN SPIESS

It was seconded by Mr. Breckon. Motion carried.

NEXT MEETING was scheduled for July 30, 2019 at 9:00 AM MDT.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 10:25 AM MDT. It was seconded by Mr. Breckon. Motion carried.

Jon F Breckon, Chair

James H Opdahl

William A Ogram

Kelley Packer, Bureau Chief